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PRESENTATION COLLEGE
BRAY
CO. WICKLOW

06th January 2021

Dear Parents/Guardians,

In anticipation of a government announcement regarding school closures, we intend to switch to remote/blended teaching and learning from Monday January 11th 2021, unless instructed to do otherwise. We will provide further information/details of what this will look like in due course. As of this moment we are still awaiting clarification from the Department of Education and Skills, so this notice is subject to change.

However, in the meantime we are aware that 1st, 2nd and 3rd year students have books, material, belongings etc. in the school building that will need to be collected. We will forward your timetable for each class and year group shortly which will help to minimize disruption and the mass congregation of parents and students on school grounds at any given time.

In order to minimize the risk of the spread of infection and to respect social distancing protocols can I please ask parents and students for their co-operation and understanding while complying with the following safety measures:

- Your son must be with you to collect his belongings from the classroom and wear a face mask at all times in the building.
- I would please ask parents to only attend the school at the specified times so as to minimize disruption. If a parent cannot come to the school at their designated time for whatever reason, please inform the school by email: info@presbray.com A further date/time will be allocated in due course.
- Parents/students will be invited to collect belongings on a class by class basis and will be met by a member of teaching staff on their arrival.
- People with sons in more than one year group (1st to 3rd yr only) can make one trip to the school provided both sons are present to collect at their respective classroom.
- Parents as asked to remain in their cars during collection times so as to limit contacts and must please avoid entering the building.
- Students have two options when collecting their belongings
 - Take the storage box and its contents in its entirety to their car
 - Carry an empty schoolbag to the classroom and take their books in that manner while leaving the box in-situ.
 - Please note students may make more than one trip to their classroom to carry their belongings.
 - Students may not use the lift under any circumstances for Covid 19 Health and Safety reasons.

2ND AND 3RD YEAR STUDENTS ONLY

- Students may enter through the canteen doors where they will be met by a member of staff. Students will be allowed to their classrooms in smaller pods of up to 6 at any time.
- Students will exit the building through the main reception doors in order to facilitate a one way system.

Students, 1st to 3rd year will be given priority to begin with as they have more belongings to collect. We will advise our senior students of how to visit the school early next week.

Please note, any parents who feel that their son, for whatever reason, won't be able to follow the above instructions, please let us know via the school email and we will arrange an alternative collection method.

Kind regards



Martin Locke
Principal